

Overview

The Defense Travel System (DTS) is a fully integrated, electronic, end-to-end travel management system specifically tailored to meet the unique mission of the Department of Defense (DoD). It satisfies the security and financial system requirements for temporary duty (TDY) travel while remaining within the guidelines of federal and DoD travel policies and regulations.

Capabilities

DTS seamlessly automates the three DoD travel processes: authorization, reservations and voucher filing. Using DTS, travelers are able to generate travel authorizations, make trip reservations, and route travel requests for approval, all from their desktop workstation. When the trip is complete, the traveler can quickly create a voucher from the data already stored in the DTS system, and then electronically route it for approval and submission for disbursement to the Defense Finance and Accounting Service (DFAS). An electronic funds transfer from DFAS to the traveler's bank account completes the process. Finally, the traveler is able to scan or fax required receipts, which are attached to the individual's travel voucher for electronic archival upon completion of the process.

Benefits

- Allows the rapid creation of travel authorizations and vouchers
- Provides an automated approval process
- Provides personalized on-line reservations & itinerary changes for airline, lodging and rental cars
- Provides detailed pre-travel entitlement computations
- Provides direct deposit and split disbursements to both traveler and the government travel charge card vendor
- Provides timely payment of travel claims
- 24/7 availability via a single web portal
- Reduces transaction costs

DTS is a system of the Business Transformation Agency's Defense Business Systems Acquisition Executive (DBSAE) directorate. The DBSAE is responsible for driving the successful implementation of DoD systems and initiatives in support of the Department's business transformation goals. Its mission is to develop, coordinate, and integrate projects, programs, systems and initiatives providing DoD enterprise-wide business capabilities to the warfighter.

Web site Address:

www.defensetravel.osd.mil

Program Management Office:

Defense Travel System Program Management Office

Stakeholders Served:

DTS is available to support the majority of DoD business travel, currently operating at over 9,500 total sites/activities worldwide. DTS has processed over 12.0 million approved authorizations; over 10.2 million approved vouchers, and is processing on average over 25,000 transactions daily. Approximately 75,000 unique users access DTS daily.